



Meeting called to order by Heather Leavell, Co-Chairman, on December 11, 2012 at 7:30 p.m.

Members present: Heather Leavell, Co-Chair, Sarah Burks, Co-Chair, Geraldine Tremblay, Jacqueline Bates, Terry Shaoul, Recording Secretary, James McGough, Trustee Emeritus. Members Absent: Aimee Taberner, Co-Chair, Roly Chaput, Dan Johnson, Christine Sharbrough, Paul McGaffigan, Treasurer.

**Minutes of November 13, 2012** - S. Burks made a motion to approve the November 13, 2012 minutes as corrected. H. Leavell second. Unanimously approved.

**Treasurer's Report** - Due to P. McGaffigan's absence, the Treasurer's report was not available. Bills - J. McGough submitted a bill from R. Chaput for three months maintenance October - December in the amount of \$192.50. S. Burks made a motion recommending that the Corporation pay R. Chaput \$192.50 as previously stated. J. Bates second. Unanimously approved. J. McGough presented bills from, Staples, long distance phone calls, Wannamaker Hardware and postage - total amount \$195.95. T. Shaoul made a motion recommending that the Corporation reimburse J. McGough \$195.95 as previously stated. G. Tremblay second. Unanimously approved. G. Tremblay presented bills from U. S. Post Office, Shattuck Hardware and Play Time - total amount \$174.97. T. Shaoul made a motion that the Corporation reimburse G. Tremblay \$174.97 as previously stated. J. Bates second. Unanimously approved. S. Burks presented bill from Staples for name tags, \$23.98 and for an e-bay purchase, print of Scout, \$24.16. Total amount \$48.14. J. Bates made a motion that the Corporation reimburse S. Burks \$48.14 as previously stated. T. Shaoul second. Unanimously approved. S. Burks also bought an "Appeal" poster/lithograph in color for \$10. She would like to donate it to the Museum if we don't already own one. H. Leavell presented bill for postage stamps \$9.00 and \$37.48 for labels for fundraiser - Total amount \$46.48. T. Shaoul made a motion that the Corporation reimburse H. Leavell \$46.48 as previously stated. G. Tremblay second. Unanimously approved.

**Volunteer** - Volunteer report distributed. J. McGough reported a Ms. Adler from Utah will become a docent. Her mother was the fifth wife of Brigham Young. T. Shaoul made motion to accept the Volunteer report. H. Leavell second. Unanimously approved.

**Fundraising** - S. Burks looked into WCVB website for fundraising, sent an e-mail, has not heard back as yet.

**Collections** - C. Sharbrough sent us hard drive with ordered folders of Rell Francis papers.

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**Marketing** - While at the Bob Shure event, Richard Boyden, Northeast Fine Art representative was interested to collaborate with Bob Shure.

**Correspondence** - H. Leavell received bid from Artex movers - \$1200 each way. H. Leavell will put notice on NEMA website to see who people use to move statues. Will report next meeting.

**Security** - The problem we had with the alarm system was a result of someone working on the telephone lines and inadvertently disconnected the alarm. The alarm company said price of wiring the galleries would be prohibitive. More discussion ensued.

**New Business** - At last month's meeting we voted to recommend S. Burks to another 3 year term as Trustee. At that time A. Taberner (re-appointment) and J. Bates (election) which was done back in April, 2012 both stated that they did not receive any notification from the Board of Selectmen. Research showed that the Board of Selectmen never received that letter. It was suggested that we send the Board of Selectmen a letter recommending all three appointments. These appointments will be on the first meeting in January, 2013 agenda for the Board of Selectmen thus making the term ending for all three Trustees - January, 2016.

Meeting adjourned at 9:10 p.m

Terry Shaoul, Recording Secretary

As I file this last set of minutes I would like to thank Jackie Bates for stepping in to fill the Recording/Corresponding Secretary spot starting in January, 2013.